



WE 
VOLUNTEERS

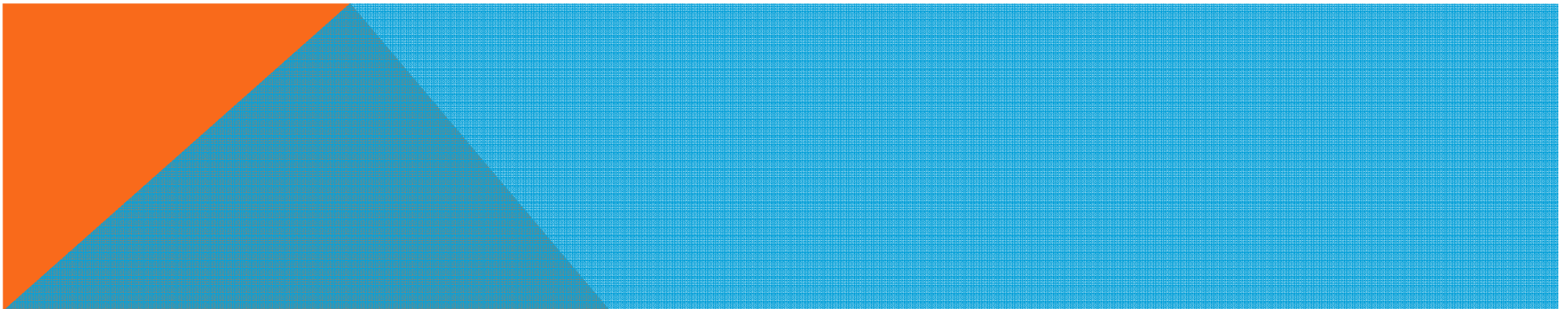
2016 BOHLEVALE STATE SCHOOL

**PARENT VOLUNTEER
INDUCTION PROGRAM**

TUESDAY, MARCH 8

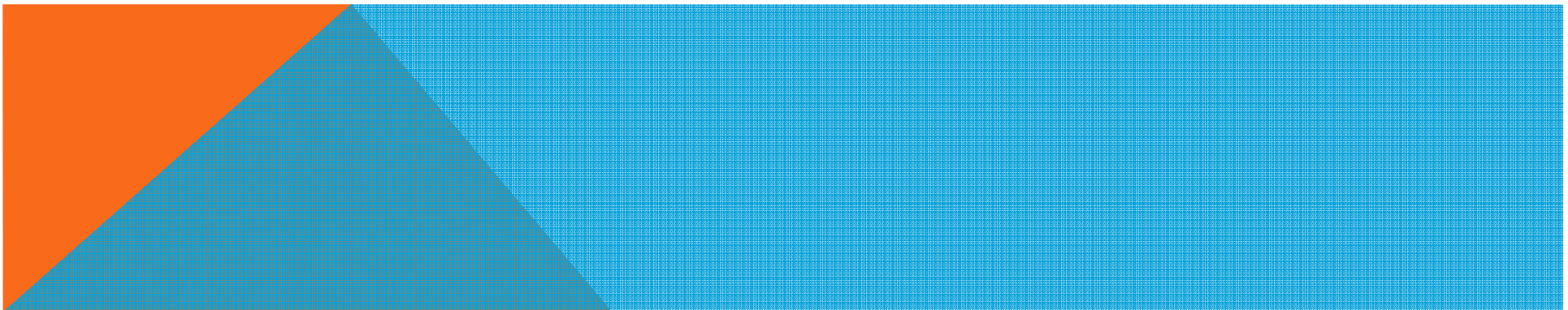
WELCOME

Parents are always welcomed into our school and classrooms at Bohlevale SS, and as helpers supporting our school vision and goals, are highly valued by the school community



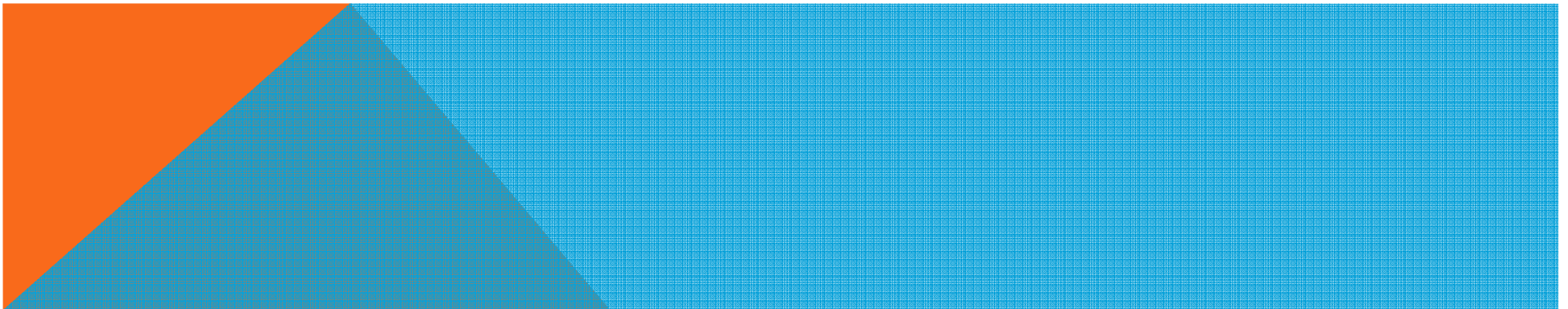
PURPOSE OF TODAY

- To say “thank-you”
- To formally recognise and value your work as a volunteer
- To ensure you have been inducted into your role and the school site
- To provide you with an opportunity to ask questions of us
- To gather your thoughts about our school and how we can best support you



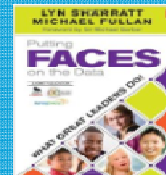
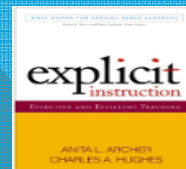
INTRODUCTIONS

Please introduce yourself to someone sitting near you and share the volunteer tasks that you currently engage in, or have engaged in, at Bohlevale SS.



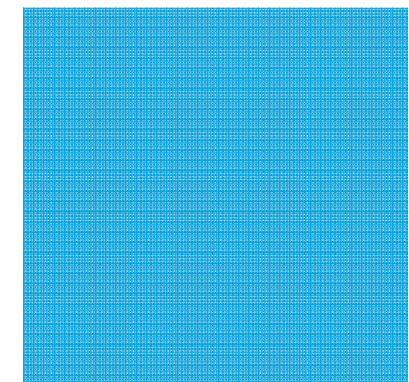
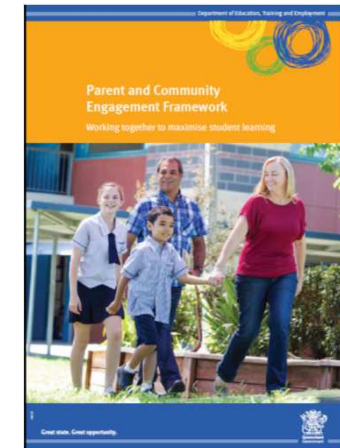
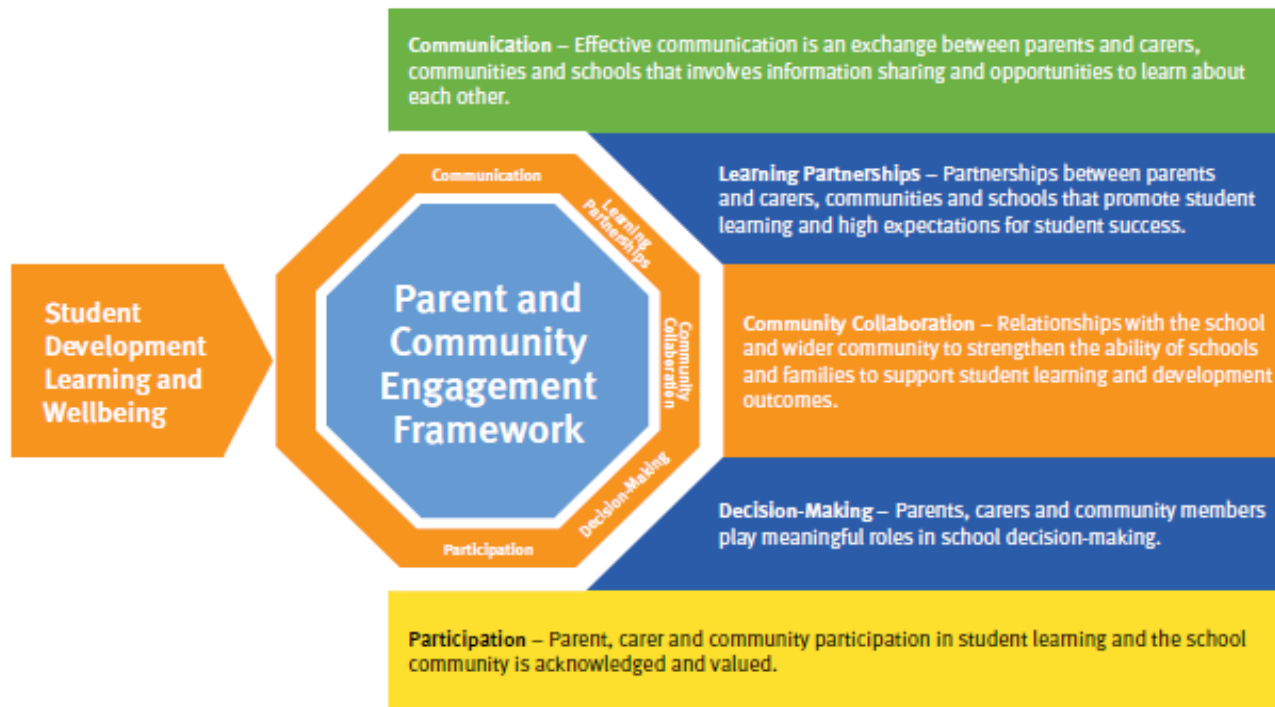
DET INDUCTION – SOME KEY STRATEGIC INITIATIVES

- Advancing Education Action Plan
- State Schools Strategy 2014-2018: Every Student Succeeding
- Every Day Counts
- Learning and Wellbeing Framework
- EATSIPS
- Australian Curriculum and C2C
- NQR: Sharratt & Fullan ; Archer & Hughes



PARENT AND COMMUNITY ENGAGEMENT FRAMEWORK

The quality of these relationships will determine the quality of the learning. This framework outlines five key elements of parent and community engagement to make a positive difference in our students' education.

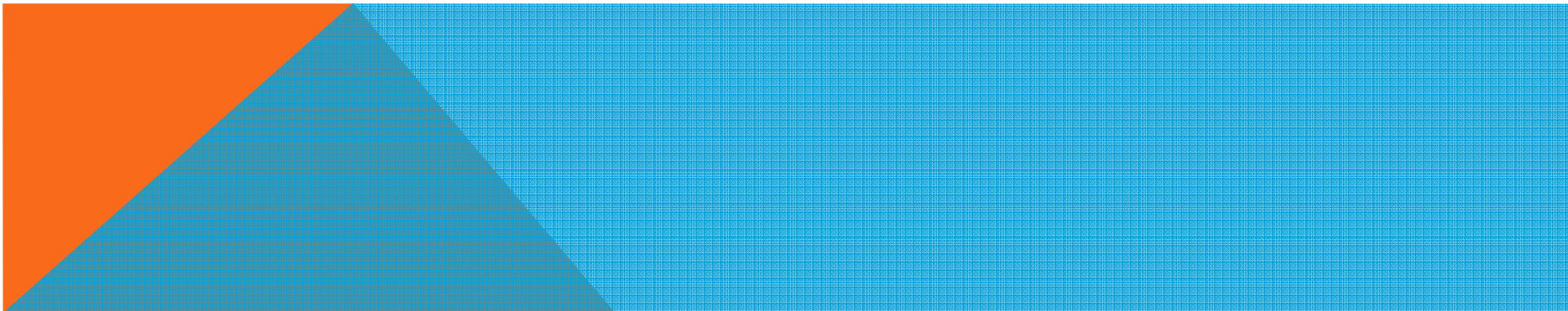


2016-2019 BOHLEVALE SS KEY STRATEGIC INITIATIVES

- 2016-2019 Bohlevale SS Strategic Plan
- 2016 Annual Implementation Plan
- Investing for Success (I4S)
- Pedagogical Framework
- Diagnostic Assessment Schedule
- Responsible Behaviour Plan for Students

Bohlevale State School Strategic Plan
Learning. Leading. Living... Together!

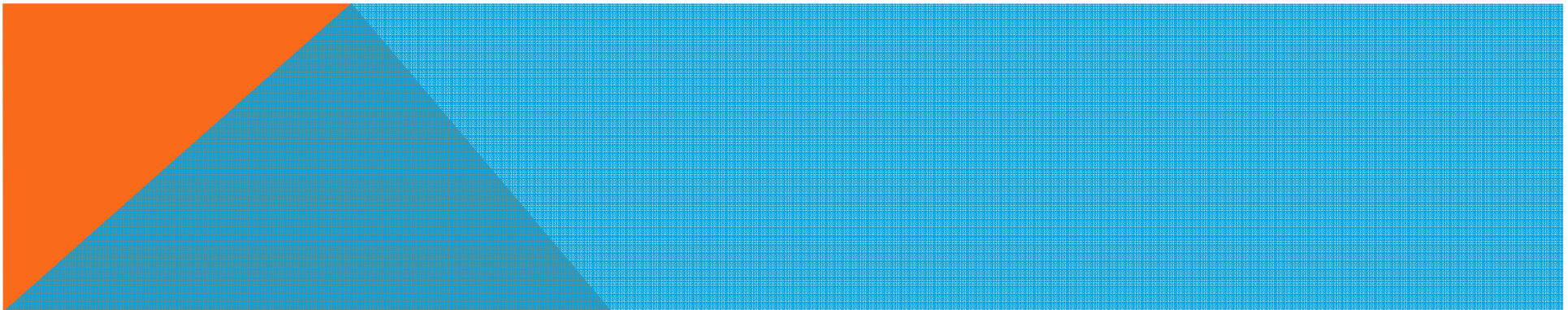
Strategic Priority	Strategic Objective	Key Performance Indicators	Responsible Parties
Learning and Teaching	Improve the quality of teaching and learning in the school by implementing the Department of Education's Quality Standard for Schools (QSS) and the Department of Education's Quality Standard for Learning and Teaching (QSLT).	QSS and QSLT scores; Student performance in national and provincial examinations; Teacher performance in classroom observations; Student attendance and engagement in learning.	Principal, School Improvement Team, Teachers, Support Staff, Parents, Community.
	Implement the Department of Education's Quality Standard for Learning and Teaching (QSLT) to ensure that all learners receive a high quality education.	QSLT scores; Student performance in national and provincial examinations; Teacher performance in classroom observations; Student attendance and engagement in learning.	Principal, School Improvement Team, Teachers, Support Staff, Parents, Community.
Leadership and Governance	Strengthen the school's leadership and governance structures to ensure effective management and oversight.	Leadership and Governance Framework; School Improvement Plan; Annual Implementation Plan; Financial Statements; School Governance Report.	Principal, School Board, School Management Team, Support Staff, Parents, Community.
	Ensure that the school's leadership and governance structures are effective and efficient.	Leadership and Governance Framework; School Improvement Plan; Annual Implementation Plan; Financial Statements; School Governance Report.	Principal, School Board, School Management Team, Support Staff, Parents, Community.
Community and Stakeholder Engagement	Engage the school's community and stakeholders to ensure that the school is responsive to their needs and expectations.	Community and Stakeholder Engagement Plan; School Improvement Plan; Annual Implementation Plan; School Governance Report.	Principal, School Board, School Management Team, Support Staff, Parents, Community.
	Ensure that the school's community and stakeholders are engaged and informed.	Community and Stakeholder Engagement Plan; School Improvement Plan; Annual Implementation Plan; School Governance Report.	Principal, School Board, School Management Team, Support Staff, Parents, Community.



BOHLEVALE STATE SCHOOL INDUCTION

School-Wide Positive Behaviour Support

- Morning Read Protocols
- GOTCHA System
- Weekly Focus
- Green Rewards
- Positive Behaviour Letters from Principal



BOHLEVALE STATE SCHOOL INDUCTION

Emergency Evacuation and Lock-down Plans

Parent Helpers/Volunteers are required to partake in “Fire Drills” and “Lock-in” practices that occur at different times throughout the year.

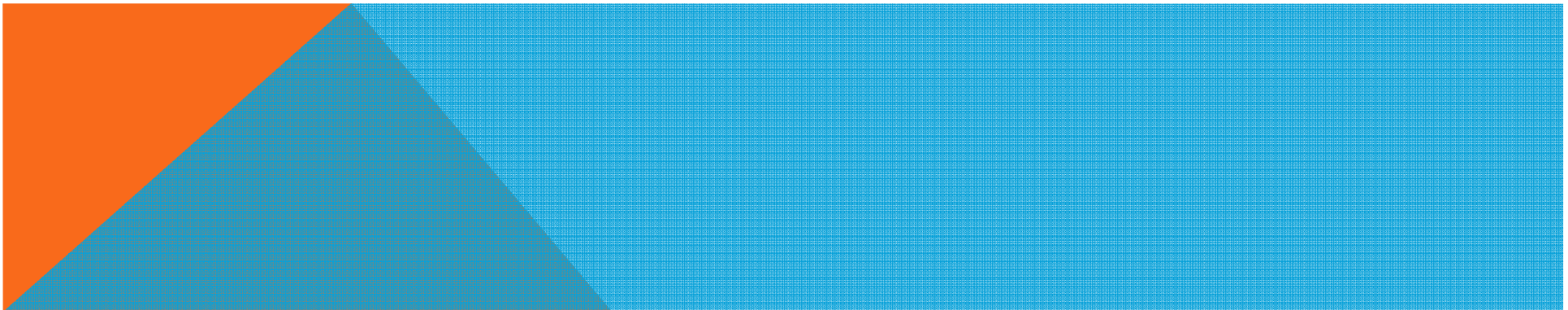
Report to your class teacher and follow their instructions.

Evacuation maps are displayed in each block



HOME-SCHOOL COMMUNICATION PROTOCOLS

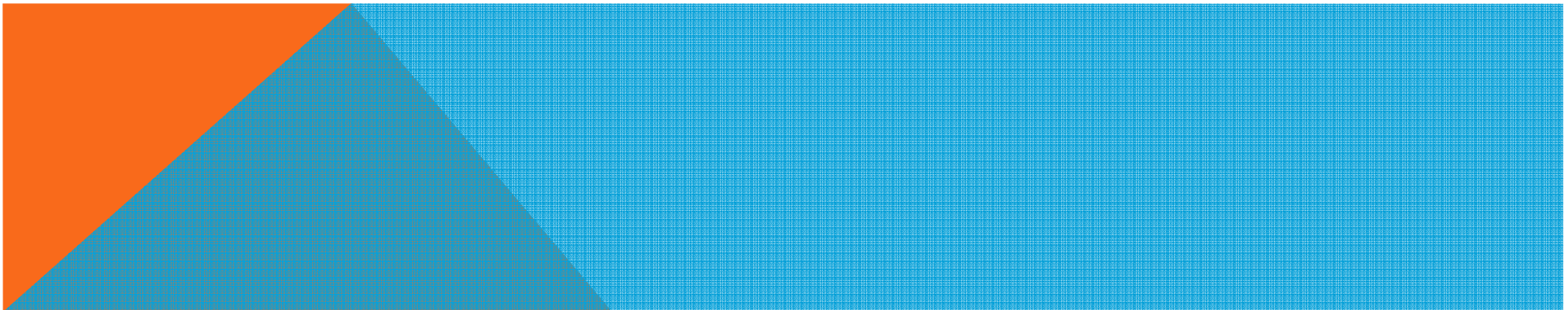
- Parents are to speak with their child's class teacher in the first instance – making an appointment time is important
- Seek an appointment time with the relevant Deputy Principal or Principal
- LINKS – some hard copies available in office ; available to be downloaded from school website ; join BSS email distribution list ; Skoolbag app
- <https://bohlevaless.eq.edu.au/Pages/default.aspx>



BOHLEVALE STATE SCHOOL INDUCTION

School Facilities and Programs where volunteers are required:

- Classrooms
- P&C – Working Bees, School Discos, Fund-raising ventures
- Stephanie Alexander Kitchen Garden (SAKG) – Chef Kelly
- Friday Morning Breakfast Club – Chappy Jess
- Library
- Tuckshop
- Excursions
- Special Events e.g. Under 8's Activity Day, Athletics Carnival, Fun Run
- Electives (Years 4-6 – Friday afternoon 1:00-2:30pm)

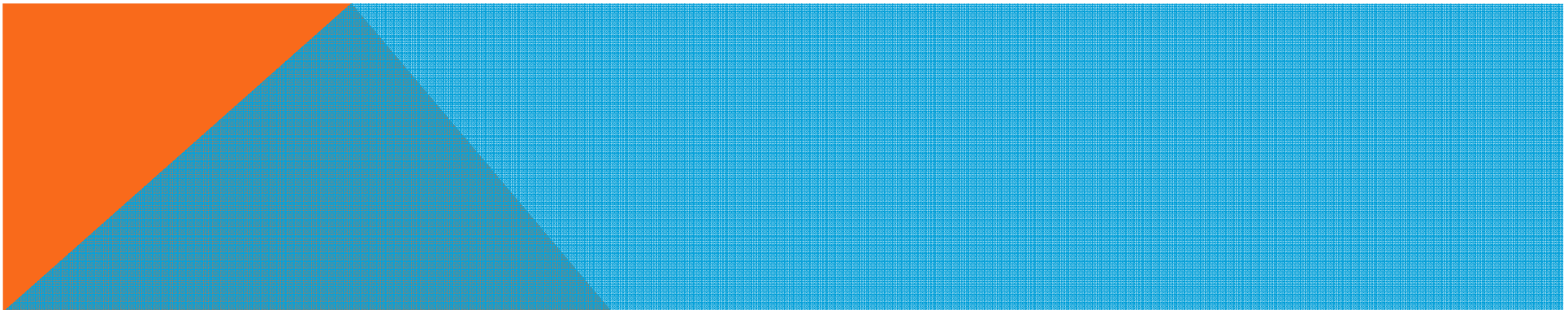


DET VOLUNTEER REQUIREMENTS

Parents that volunteer their services or conduct activities at their child's school do not require a Blue Card. Parents who are also paid employees are required to hold a Blue Card, as being a parent of a child at the school does not exempt them from that requirement (the employee can commence employment while the Blue Card application is being processed).

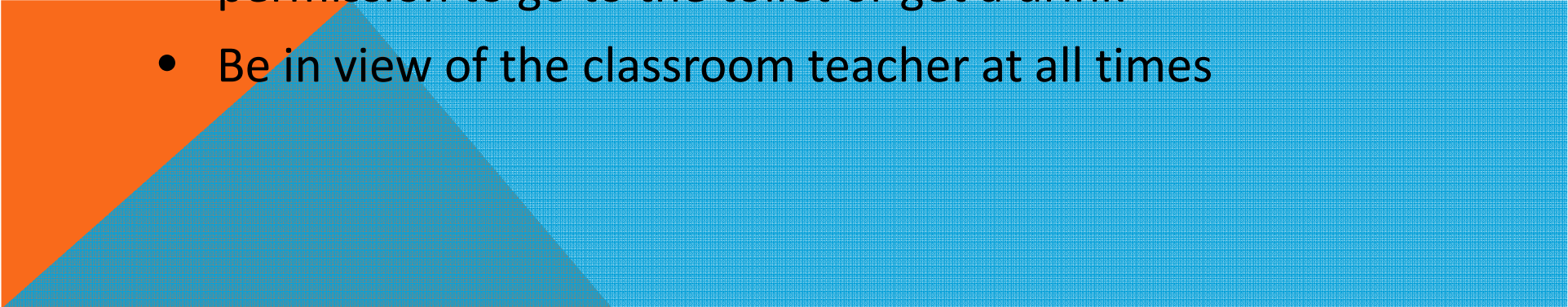
Non-custodial grandparents will require a Blue Card prior to *volunteering* to participate in school activities.

Student teachers undertaking practical teaching sessions (as part of compulsory academic course requirements) need to hold a Blue Card prior to commencing their practicum at a school. The student teacher's university applies for their Blue Card.



BOHLEVALE STATE SCHOOL INDUCTION

BSS Volunteer Guidelines/Conduct

- Sign in and out (on the yellow parent helper/volunteer register in the classroom) ***each time*** you volunteer
 - Arrange volunteer assistance times and tasks with the teacher in advance so they can be timetabled
 - Refrain from physically touching a student (other than own family members) in any way UNLESS the child is injured and requires immediate assistance
 - Refer students to their class teacher if they ask permission to go to the toilet or get a drink
 - Be in view of the classroom teacher at all times
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BOHLEVALE STATE SCHOOL INDUCTION

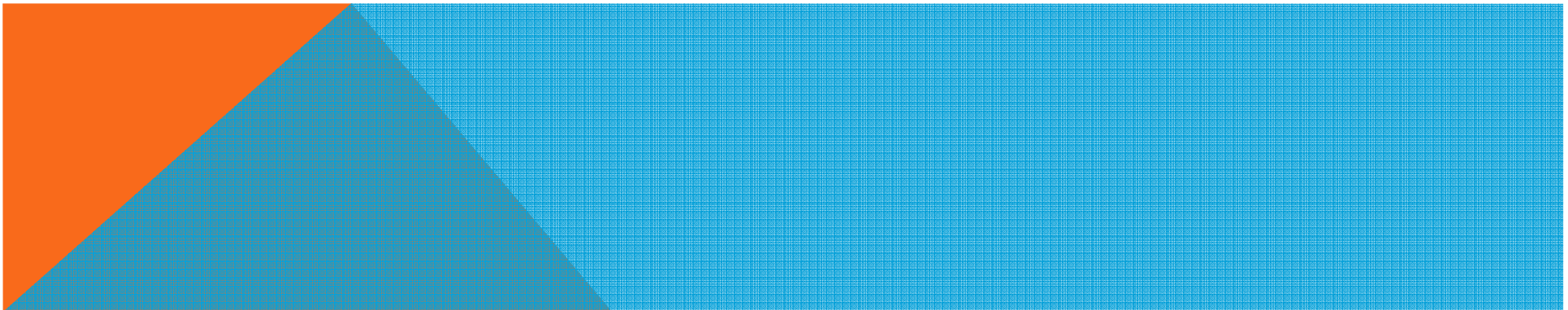
BSS Volunteer Guidelines/Conduct

- Always treat our students with respect and in the same way that you would expect them to treat you
- Be friendly towards our students and remember to use a smile as often as possible
- Use a quiet voice – noisy ‘teacher’ noisy class. Children will listen if they are expected to.
- Praise the students as much as possible
- Any concerns about a student should be mentioned to the classroom teacher, not directly to the child’s family as this breaches confidentiality

BOHLEVALE STATE SCHOOL INDUCTION

BSS Volunteer Guidelines/Conduct

- The classroom teacher is at all times required to provide guidance and direction to volunteers
- The classroom teacher is responsible for the education, control and behaviour management of students
- The school stresses the importance of confidentiality and insists that parents do not discuss classroom events and/or students outside of the classroom or our school. This includes social networking sites such as Facebook.

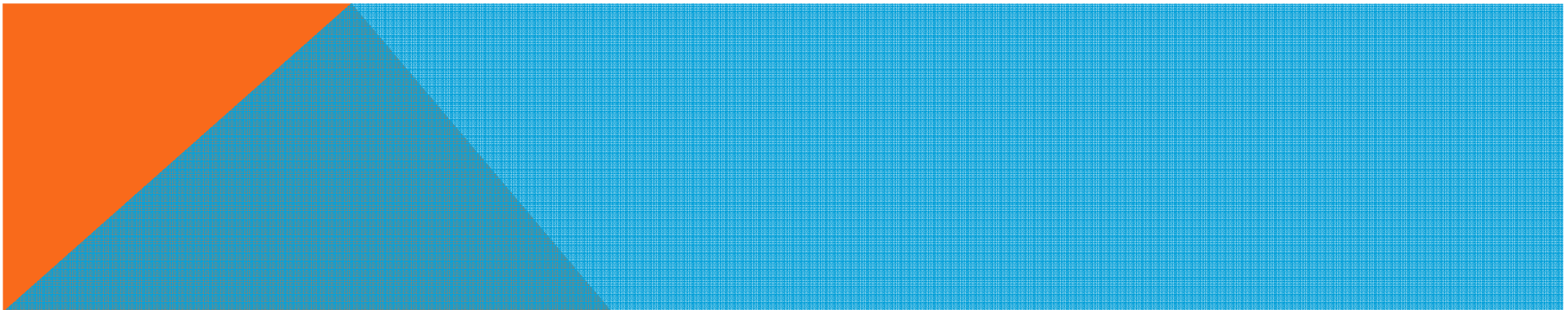


BOHLEVALE STATE SCHOOL INDUCTION

Student Protection Fact Sheet

- Parents Helpers /Volunteers must be familiar with the contents of this fact sheet

Under s.13A of the [Child Protection Act 1999 \(PDF, 1.1MB\)](#) any person may make a report when they reasonably suspect:
a child has suffered, is suffering or is at risk of suffering significant harm and may not have a parent able and willing to protect the child from harm or
an unborn child may be in need of protection because the child will be at risk of suffering significant harm after birth and may not have a parent able and willing to protect the child from harm.



ASBESTOS MANAGEMENT IN DEPARTMENT-OWNED FACILITIES

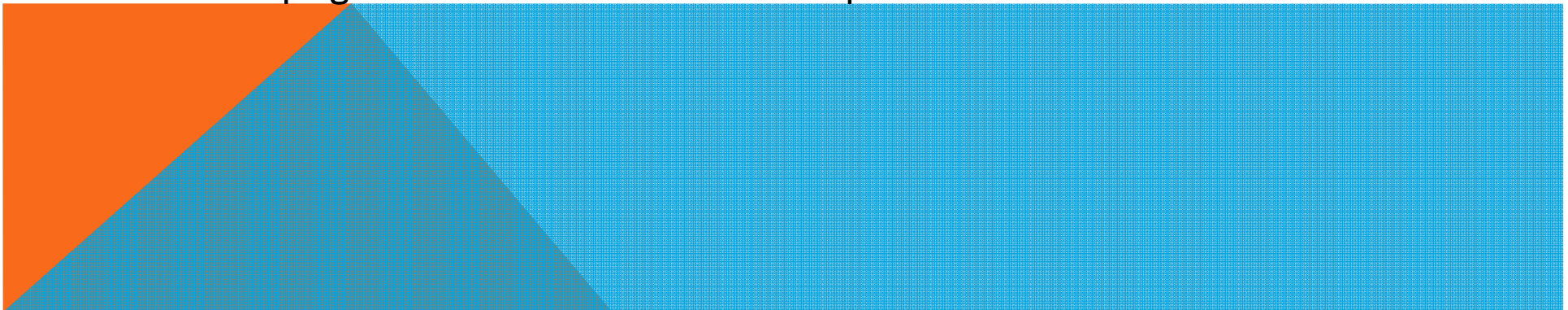
Building materials containing asbestos were used extensively throughout Queensland between the 1940s and the 1980s. These materials were used in floors, walls, roofs and many other building applications for houses, schools and other types of buildings both government and non-government.

The department's highest priority is the safety of students and staff at all times.

Asbestos-containing material (ACM) that is in sound condition does not pose a health risk unless disturbed. Asbestos will continue to be managed in accordance with the Queensland Government's asbestos management and control policy for government buildings, which incorporates a number of control measures to manage in-situ asbestos-containing material.

The condition of materials containing asbestos in department-owned facilities is managed through an extensive awareness program as well as annual maintenance condition assessments managed by Building and Asset Services (BAS) and three-yearly specific asbestos audits.

Any ACM classified as being in poor condition through these inspections is made safe and programmed for remedial action as required.



ASBESTOS MANAGEMENT IN DEPARTMENT-OWNED FACILITIES

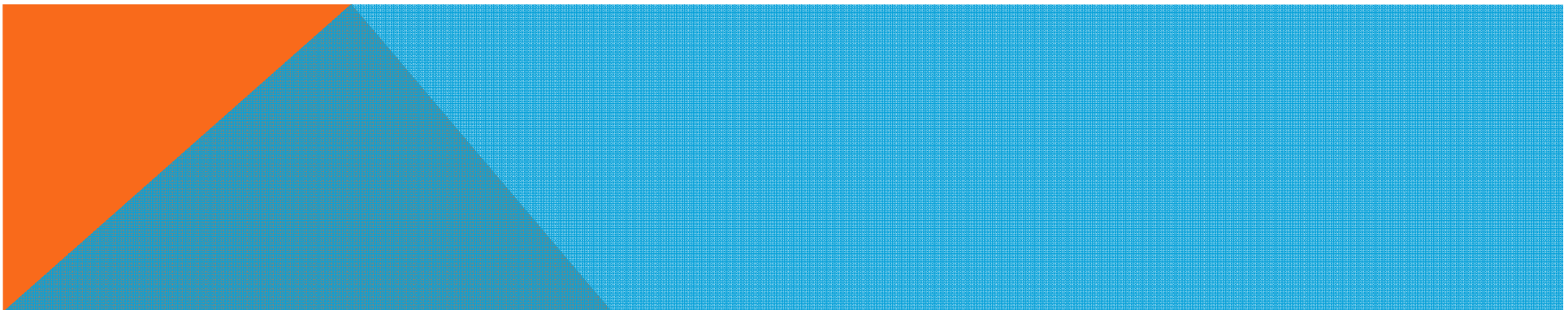
It is compulsory for all building managers of DETE facilities to ensure the use of the Built Environment Materials Information Register (BEMIR) when any work including maintenance, refurbishment, installation and construction is being undertaken in DETE facilities. BEMIR is an electronic environmental management system designed and managed by the Department of Housing and Public Works (DHPW) to assist government agencies with the management of environmentally significant matters within Government controlled facilities.

There are three critical asbestos management components of BEMIR. These include the:

Asbestos Register - electronic register which identifies the assumed or confirmed presence of asbestos within buildings/grounds as well as items that have been removed. The register details the locations, physical state and BEMIR score for asbestos-containing material.

Work Area Access Permit (WAAP) - is a written and signed authorisation to service providers granting conditional access to specific work area/s in a facility for all maintenance, installation, refurbishment, and construction related works, of any description. The WAAP includes both - General and Special Conditions of Access.

Incident Management Report (IMR) - is a tool used for recording and reporting of asbestos-related incidents. These reports assist in preparation of communication and briefs where required. The reports will also provide the data to compile information



USEFUL RESOURCES FOR PARENTS

<http://education.gov.au/australian-early-development-census>

<http://www.mychild.gov.au/sites/mychild>

<http://www.nap.edu.au/>

<http://www.kidsmatter.edu.au/>

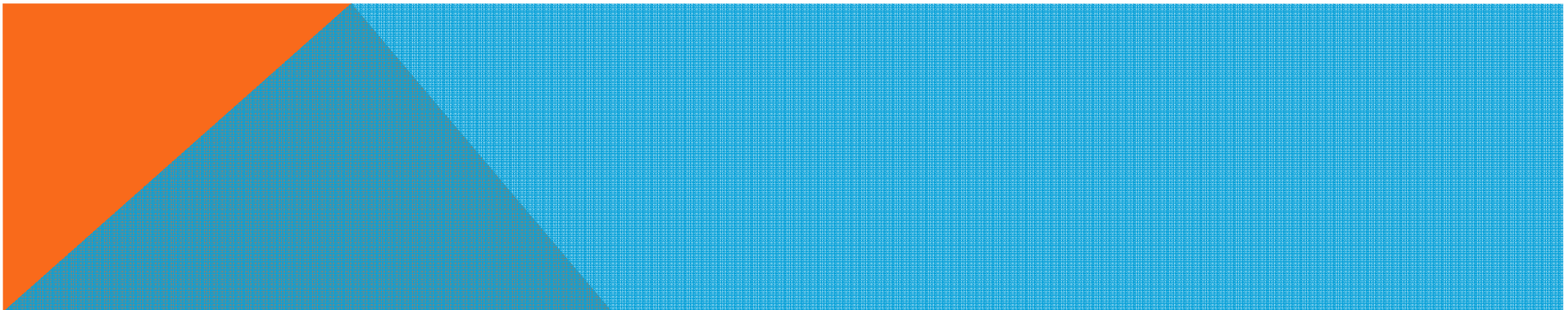
<http://www.triplep-parenting.net/glo-en/home/>

<http://www.parentline.com.au/>

<http://raisingchildren.net.au/>

<http://www.familiesaustralia.org.au/>

<http://www.goodbeginnings.org.au/>



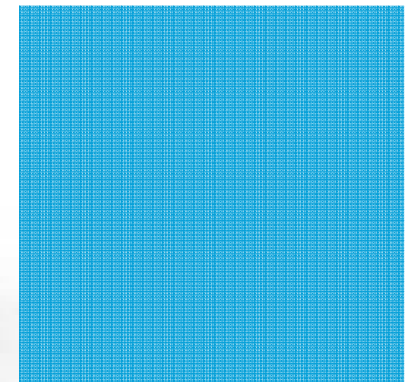
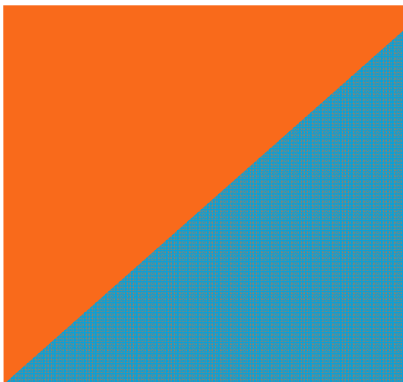
TRAINING YOU WOULD BE KEEN TO ACCESS

We are interested in providing more training opportunities for parents at Bohlevale State School.

What areas would you be interested in?

Which times of day are most convenient for you?

***REMINDER: Ready Reader coming up next week
(16/03)***



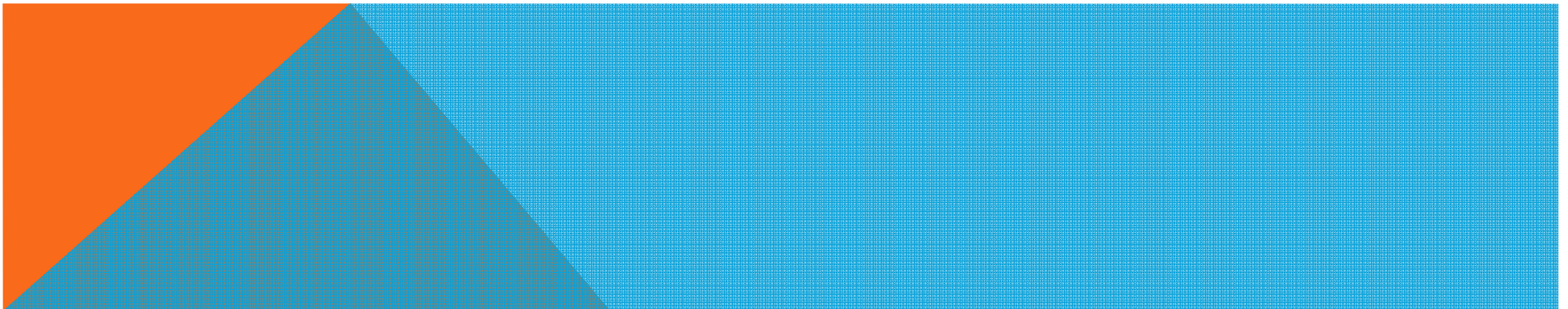
YOUR THOUGHTS ON HOW TO IMPROVE OUR SCHOOL

What should we:

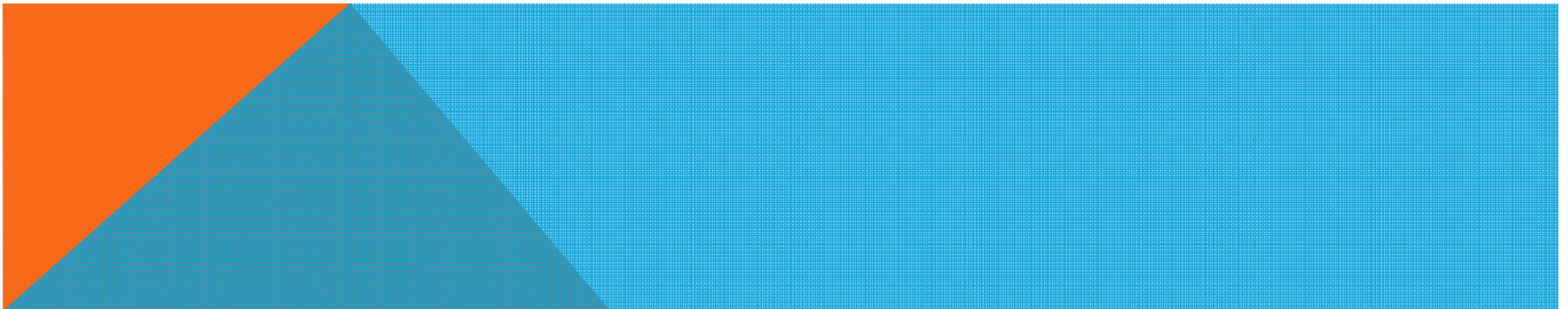
Start doing...

Stop doing ...

Keep doing ...



QUESTIONS AND COMMENTS



THANK-YOU!

We recognise and value the contribution you make to our school community.

Thanks for giving of your time so generously.

We look forward to continuing our partnerships.

It is very much appreciated.

'National Volunteer Week' 9 May – 15 May

Give Happy, Live Happy

<http://www.volunteeringaustralia.org/>



THANK
YOU!



MORNING TEA

Please stay to enjoy some morning tea with us.

